

**End-User Undertaking (EUU) Form  
(for Export Control Organisation licence applications)**

**This Form should be completed by the end-user<sup>4</sup> or consignee<sup>3</sup> on their headed paper  
Please read the attached 'NOTES' carefully for guidance on completing this form.**

**SECTION 1 – PARTIES**

|   |   |
|---|---|
| <b>(a) Name of UK Exporter<sup>1</sup></b>  | <b>(b) Exporter's Reference<sup>2</sup></b>   |
| <b>(c) Name of Consignee<sup>3</sup></b>  | <b>(d) Consignee's Address</b>  |
| <b>(e) Name of End-User<sup>4</sup></b>   | <b>(f) End-User's Address</b>   |
| <b>(g) Is end-user the armed forces or internal security forces of the country?<br/>Please DELETE an option:<br/>Yes / No</b> | <b>(h) Specific location where goods will be used or based (if known) and if different from (f)</b> |

**SECTION 2 – GOODS**

|   |   |
|---|---|
| <b>(a) Quantity of Goods</b>  | <b>(b) Description of the Goods<sup>5</sup></b><br>(for consumable goods, include length of time supplies are expected to last) |
| <b>(If you need to use continuation sheets, each must carry the exporter's reference, and must be signed and dated by the same person who signs this form.)</b> |   |

Sign Here \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of official of end-user or consignee)

**SECTION 3 – END-USE OF THE GOODS**

Please set out the specific purposes for which the goods are to be used by the end-user/consignee <sup>6</sup>

**SECTION 4 – END-USER UNDERTAKING <sup>7</sup>**

We – the person or body named at 1(e) – certify that we are the end-user of the goods described in Section 2, which are to be supplied by the exporter named in 1(a). We further certify that we shall use the goods for the purposes described in Section 3; that the goods will not be used for any purpose connected with chemical, biological or nuclear weapons, or missiles capable of delivering such weapons; that they will not be re-exported or otherwise re-sold or transferred if it is known or suspected that they are intended or likely to be used for such purposes; that the goods will not be re-exported or otherwise re-sold or transferred to a destination subject to UN, EU or OSCE embargo where that act would be in breach of the terms of that embargo <sup>8</sup>; and that the goods, or any replica of them, will not be used in any nuclear explosive activity <sup>i</sup> or unsafeguarded nuclear fuel cycle <sup>ii</sup>.

**Sign Here** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(Signature of official end-user)*

**Print Name** \_\_\_\_\_  
*(Name and Job Title of signatory in Capitals)*

**SECTION 5 – CONSIGNEE UNDERTAKING (to be completed if Section 4 is NOT signed) <sup>9</sup>**

We – the person or body named at 1(c) – certify that we are the importer of the goods described in Section 2. We further certify that the goods are intended for stock to be held against future orders and EITHER (delete one out of (i) or (ii)

- i. Will not be re-exported, sold for export or otherwise transferred from the country where we are based, namely \_\_\_\_\_ OR
- ii. Are likely to be transferred to the following countries: \_\_\_\_\_

**Sign Here** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(Signature of Official Consignee)*

**Print Name and Role** \_\_\_\_\_  
*(Name and Job Title of signatory in Capitals)*

**Sign Here** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(Signature of official of end-user or consignee)*

## NOTES

A completed EUU Form provides assurances to the Export Control Organisation (ECO) of the intended use of the items for export, it is part of the supporting documentation required when applying for a Standard Individual Export Licence (SIEL) issued by the ECO, part of the Department for Business, Innovation and Skills (BIS).

If you are able to use this form, you are advised to do so. If you choose not to, the ECO require a signed / dated undertaking from the end-user on their formal headed paper which contains the same information and assurances. In either case the exporter must obtain an original undertaking, a copy may be submitted on the SPIRE system to accompany the licence application.

### Important:

It is the **UK exporter's responsibility** to ensure that:

- All sections of the form are completed legibly and in English (or accompanied by an authorised translation if written in a foreign language) by either the end-user or consignee (as appropriate) on their original headed paper.
- Each page of the form needs to be signed and dated by an official of the end-user or consignee as applicable to the export in question
- The same end-user or consignee (as applicable) should also complete, sign and attach a covering letter on their original headed paper. See [Annex A to EUU Form](#)
- Copies of the EUU form and covering letter should be attached to the completed export licence application on ECO's SPIRE database – <https://www.spire.bis.gov.uk>
- The original EUU/covering letter is obtained and retained on record by the exporter.

### Explanation of Terminology:

- <sup>1</sup> The exporter is the person or firm in whose name the licence is to be issued. Usually they are the person on whose behalf the customs declaration is made and is **either** the owner of the goods (or has equivalent rights of disposal over them) **or** is a party to a contract under which they are being exported.
- <sup>2</sup> The exporter's reference can be completed by the exporter.
- <sup>3</sup> The consignee is normally the person or body who is the first receiver of the exported items (this could be a body who holds the exported goods in stock, e.g. distributor, warehouse or agent, etc). If the consignee is not the same as the end-user, then all of the boxes should be completed.
- <sup>4</sup> The end-user is the person or body who will use the items in the format they were exported. For consumables or finished products, this can be the entity who will use/operate the items. For components and sub-assemblies the end-user can be the entity who incorporates the items into a product or system, in these circumstances this entity should also complete Section 4 (see also section <sup>6</sup>)
- <sup>5</sup> The Export Control Organisation need to understand what the goods are and to be able to compare them with the goods described on the licence application. We need a detailed description of the main item or items. If, for example, the main item or items are accompanied by a long list of components or licensable accessories, you should indicate this, but it may not need to spell out the items individually. If the items are consumables, components or accessories, you should indicate what they were originally designed for, and describe clearly the item in or with which they will be used (e.g. turbine blades for XX engine for YY aircraft).
- <sup>6</sup> The end-user (or consignee if no end-user) should set out the specific purpose for which they will use the exported items.  
If the items for export are to be incorporated into another product/system, then Section 3 should also be used to describe: that product/system - its application and the ultimate end-user of that product/system.
- <sup>7</sup> To be signed and dated by the body or person, in the country of ultimate destination, who will make final use of the goods.

8 An up-to-date list of applicable destinations subject to arms embargoes can be found at on the [export control pages of the Businesslink website](#) listed under the link to “Current Export Restrictions”

9 If Section 4 cannot be completed, this section must be completed by the person to whom the goods are to be sent.

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i includes research on or development, design, manufacture, construction, testing or maintenance of any nuclear explosive device or components of subsystems of such a device.

ii includes research on or development, design, manufacture, construction, operation or maintenance of any reactor, critical facility, conversion plant, fabrication plant, reprocessing plant, plant for the separation of isotopes of source or special fissionable material, or separate storage installation, where there is no obligation to accept IAEA safeguards at the relevant facility or installation, existing or future, when it contains any source or special fissionable material; or of any heavy water production plant where there is no obligation to accept IAEA safeguards on any nuclear material produced by or used in connection with any heavy water produced therefrom; or where any such obligation is not met.

**Model covering letter for end-user undertaking [TO BE AMENDED WHERE INDICATED]**

**[NAME AND ADDRESS OF END-USER ON THEIR ORIGINAL HEADED PAPER]**

**[DATE]**

End-user undertaking relating to the UK export licence application made by **[NAME OF EXPORTER]**

I attach a completed end-user undertaking made on the EUU Form relating to Exporter's Reference ..... **[EXPORTER'S REFERENCE AT 1b OF THE END-USER UNDERTAKING (EUU) FORM MUST BE QUOTED]**

Yours sincerely

**[SIGNED BY THE SAME SIGNATORY WHO COMPLETED AND SIGNED THE END-USER UNDERTAKING (EUU) FORM]**